

**Ben Calf Robe St. Clare
Catholic Elementary
Junior High School**

**6227 119 AVE NW
Edmonton, AB T5W 4C4**

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Hours of Operation:

**Doors Open - 8:30 am
Recess 10:10-10:25
Lunch 12:00 – 12:35pm
Dismissal - 3:06 pm**

**Early Dismissal
Every Thursday
at 12:06 pm**



Ben Calf Robe St. Clare Catholic Elementary Junior High



October 2026

BCR Newsletter

Tansi to all.

Welcome to another school start-up at Ben Calf Robe -St. Clare Catholic School. A school community that serves 100 Voices to Grade Nine. We as a staff look forward to working with all families being served this school year. We proudly welcome 430 students daily!

Thank you to the early learning families for attending the September Staggered Entry dates held by the 100V and the Kindergarten teams which were successful. Just a friendly reminder that there are no 100V classes on Thursdays during the school year of 2026-2027.

Please take note of school fees that are implemented and accessible on the Ben Calf Robe school website at www.bencalfrobe-stclare.ecsd.net. The school fees implemented cover the costs of technology, license fees, and nutrition. The field trips that your child(ren) will be participating in have an additional cost which will be shared when your child(ren) attend the extended learning field trips. Please contact the office to make arrangements to ensure that your child(ren)'s school fees are paid.

Edmonton Catholic School Division Admin Procedure 349 relates to the Standard Student Dress. This standard student dress policy continues to be implemented in the Ben Calf Robe-St. Clare school community. Please review the student standard dress code in your child's agenda or on the school website-www.bencalfrobe-stclare.ecsd.net.

Edmonton Catholic School Division continues to implement the provincial cell phone policy. All students' personal mobile devices are to be stored in their lockers during all class times. The Ben Calf Robe school community is not responsible for lost or stolen cell phones on school property. Students attending Ben Calf Robe-St. Clare have access to student chrome books throughout the school day rather than their personal mobile devices. Caregivers, should you require communication with your child(ren) during the school day, please contact the main office during school hours at 780-471-2360. A copy of the cell phone policy is available at www.bencalfrobe-stclare.ecsd.net.

It's a very busy time of year for Transportation Services. The BCR Admin Team thanks all the families for their patience while routes are being set. Caregivers, please be sure to contact the school admin assistants with any changes to your address or phone numbers to ensure safety for your child(ren) accessing busing. Also, safety is a priority for all at BCR, please ensure that you are paying close attention to the bus zone areas in front of the school, and respect these zones.

Meet the Teacher Night was a success. Thank you to all who were able to join the BCR school team on Wednesday, September 9. The BCR school team looks forward to working with you, and your child(ren) to triangulate success for student learning this school year.

On September 18, the staff and students of BCR also participated in the annual Terry Fox Run. The staff and students participated in a presentation on the significance of the event. The students were able to complete walking/running laps around the building and were able to make a donation to the Terry Fox Foundation. Thank you to all who were able to contribute.

The Elementary Cross Country Run was a huge success for the 44 students who participated at Rundle Park on Tuesday September 23. A very special thank you to Coach Lastiwka, Coach Hoekstra, and Coach Rudelic. Thank you to Coach Desautels and Coach Lerynne for assisting behind the scenes. A job well done to all!

On Tuesday, September 29, the Junior High Student Leadership team alongside their teachers provided an Orange Shirt Day presentation to the school community. The students were able to share an awareness on the origins of Orange Shirt Day, and invited the school Cultural Team to lead in song, and prayer. Classes tied orange ribbons on the fences in memory of those who lost their lives to residential schools and to honor those who survived. Students also were able to add an orange ribbon on display at the top of the south tipi in the school yard to share that every child matters!

Please join us at the first School Advisory Council Meeting held on Wednesday, October 7 at 5:30 pm via a hybrid model. A Microsoft Teams link will be sent to families who would like to join online or you are more than welcome to join in person in the Elders Room. Your voice is important. Thank you to the returning School Council members.

Ekosi,

Ms. Thompson - Principal Ms. Lastiwka - Assistant Principal Mr. Ulrich - Assistant Principal

Upcoming Important Dates

Oct 7 – Parent Council Meeting – 5:30

Oct 12 – Thanksgiving Day – No School

Oct 14 – Picture Day

Oct 19 – Election Day – No School

Nov 11-13 – Remembrance Day and Fall Break – No School

PARENT COUNCIL MEETINGS

Please contact the office to join our exciting group of parents!

School parent council involvement helps you stay connected with the school and allows you to gain a broader perspective of how you can play a supportive role. You can also network and make connections with other parents, business partners in your community and agencies that share a common goal of student achievement.

Meetings are Hybrid Meetings at 5:30 PM, Teams Link to be sent that day to your email.

Wednesday, October 7



Bus Planner Delays App



Receive notices when your bus is late.

Be alerted of delays 10 minutes or more with this app

- For Bus delays please visit www.ecsd.net/transportation
- Please apply online or contact the Office @ 780 471-2360 for bus changes.
- Bus times are subject to change weekly on WEDNESDAYS

Picture Day!

Wednesday, October 14



Please call to book an appointment prior to your arrival if you wish to see:

MS. THOMPSON – PRINCIPAL

MRS. LASTIWKA – ASSISTANT PRINCIPAL

Mr. ULRICH – ASSISTANT PRINCIPAL

MS. KATE – FAMILY SCHOOL LIASON WORKER

MS. ANGELA – FAMILY SCHOOL LIASON WORKER

CONSTABLE ANNE – SCHOOL RESOURCE OFFICER

MS. ANDRUSIAK/MRS. NORTON – OFFICE STAFF

OR

ANY OF OUR VALUED STAFF



**Monday, October 12, 2026
NO SCHOOL**

**NO CELL
PHONES
DURING THE
SCHOOL DAY**



click [here](#) for more info



DAILY CHANGES TO PICKING UP CHILDREN

Parents/Guardians wanting to change how their children are picked up are required to **call the school one hour prior to the end of the day.**

This allows us to notify the teacher, the bus driver, the end of the day in-school supervisors and the front door supervisors. Your child's safety is important to us!

School Fees Are Due

Please pay fees online through your Powerschool account with debit/credit. Should you choose to pay in person, the school accepts cash only. Fees include Nutrition, Agenda and Technology.

Thank you!

Election Day – No School

There will be no school for all Edmonton Catholic Schools students on October 19, 2026. This day is marked as Election Day on the Division calendar, as Elections Alberta has requested that schools not hold classes during the province's referendum.

 Dear Parent/Guardian,

Welcome to a new school year with Edmonton Catholic Schools!



Every September, to help us maintain accurate student information and confirm enrolment, we ask all families to complete a [Verification of Student Registration Form](#) for each child enrolled with Edmonton Catholic Schools.

Please review, update, sign and submit the Verification of Student Registration Form for your child/children, who is/are registered to attend **Ben Calf Robe - St. Clare Catholic Elementary/J.H..**

By completing this form, you confirm your child's enrolment and help us ensure students receive the resources and supports they need for a successful school year.

How to Complete Your Child's Registration:

- Visit PowerSchool.ecsd.net and sign in
- Click on SchoolEngage in the left-hand menu
- Complete the 2026-2027 Registration Verification Form for each child registered with ECSD

Once you submit the form, you will receive a confirmation email.

Please complete this process by the extended deadline by Tuesday, October 6, 2026.

Detailed instructions and answers to frequently asked questions are provided below.

Questions or Technical Difficulties?

If you do not have an active PowerSchool Parent Portal account, or if you need assistance accessing or completing the form, please contact your child's school. School staff can also assist families who do not have access to an internet-connected device. We encourage you to submit the form as soon as possible, so there is plenty of time to receive assistance if needed.

Thank you for taking the time to complete this important annual requirement and for your continued partnership in supporting your child's education.

Edmonton Catholic Schools

Instructions to Complete your Verification of Student Registration Form



Step 1: Visit <https://powerschool.ecsd.net>

Step 2: Login using your PowerSchool Parent Portal username and password.

Step 3: Click on SchoolEngage icon in the left-hand menu (as shown below)

Step 4: Once you enter the SchoolEngage site, you will see a notice that you have an Incomplete Form. Click on this form to confirm that the information is correct.

Step 5: Repeat the steps above for each of your children registered with Edmonton Catholic Schools.

Frequently Asked Questions

What if I do not have a PowerSchool Parent Portal account or forgot my password?

Please contact your school, and they will help you set up your username and password for the PowerSchool Parent Portal.

What if I do not have access to a computer/internet?

Your school will have a device available for you to use to complete your Verification of Student Registration Form.

Will both parents need to fill out the Verification of Student Registration Form?

No. Only one parent/guardian is required to complete the form.

Do we need to fill out the Verification of Student Registration Form every year?

Yes. The agreement portion of the form needs to be filled out every year. The Division is required to have the document signed and dated at the beginning of each school year.

Can I use my smartphone to fill out the form?

Yes, you can. However, you must use an internet browser and select the desktop version to complete the form. Please note that the PowerSchool IOS or Android app cannot be used.

Will any internet browser work with the form?

Most browsers should work, but we recommend using Google Chrome. If you experience issues with another browser, try switching to Google Chrome instead.

I've completed the form. Now what?

When you've entered all your information, click "Submit." This will send all the information you've provided to the school. You will receive a confirmation email once it's been submitted.

What if I have more than one child in school?

You will need to fill out a separate form for each of your children enrolled in Edmonton Catholic Schools because you will need to provide specific information for each child.

After submitting the first form, you can start the next one. Some family information will be imported automatically to save you time.

When is this form due?

The deadline has been extended to complete the form by **Tuesday, October 6, 2026**. We recommend completing it as soon as possible in case you need any assistance along the way.

I am logged into the PowerSchool Parent Portal. Why am I getting an error message when I click on the SchoolEngage icon/link?

This error usually happens because your PowerSchool username contains an invalid character or a space. Even if you can log in to the PowerSchool Parent Portal, SchoolEngage may not work if your username includes spaces or special characters. You can fix this by updating your username in the Account Preferences section of the PowerSchool Parent Portal. For example, if your username is "John Smith," change it to "JohnSmith" without any spaces. Avoid using special characters like !@#\$\$%^&*() in your username.

BCR FAQ'S

NEW BUS?

- 2-3 Week waiting period for a bus to be ready
 - Changes occur on Wednesdays
- Bus Sheets distributed on Tuesday afternoon if there is a change
- You will have to pick up and drop off until your bus is ready

PICKING YOUR CHILD UP AND THEY HAVE A BUS?

- Let the office know 1 hour prior to the end of the day of the arrangement
 - before 2pm Mon, Tues, Wed & Fri, and before 11am Thurs

WHO IS ALLOWED TO PICK UP YOUR CHILD?

- Let the office know in writing who is allowed to pick your child up

AFTER SCHOOL PICK UP PROCEEDURE?

- Authorized person picking up student must wait outside the front door until a staff member comes out to ask who you are picking up
 - Students are expected to be picked up on time

PICKING YOUR CHILD UP OFF THE BUS? (KINDERGARTEN & GRADE 1 STUDENTS)

It is the responsibility of the parent to ensure that a parent/guardian is available to receive a Kindergarten or Grade 1 student at the scheduled stop and at the scheduled time. A parent may delegate this responsibility to an older sibling, provided the older sibling is in grade 6 or higher. Parents are responsible for notifying the Principal of the school that this responsibility has been delegated. If a parent or delegate is not at the drop-off location, the bus driver will notify their Dispatch and continue with the route. The child will be returned to the school at the end of the route.

HAVE A NEW PHONE NUMBER?

- Immediately call the office when you have a new number in case of an emergency

ARRIVING LATE?

- Doors open at 8:31am, arriving after 9am is considered late
- Students must sign The Late Book & take a Welcome To School Slip to their teacher

NOT COMING TO SCHOOL TODAY?

- Let the office know before 9:15 am to avoid automated phone calls

HALF A DAY?

- Thursday dismissal is at 12:05pm

DISMISSAL TIME?

- School is out at 3:05pm
- Students are expected to be picked up on time, there is no after school care